

Sprint Retrospective Meeting Minutes

09/28/25

Project: Cybersecurity: Profiling Ransomware Attacks via Web Crawling and Textual Analysis

Attendees:

- Elvis Nakamura,
- Pedro Loor,
- Kevin Montenegro,
- Luis Salgado,
- Jordan Arteaga

Start time: 7:30 pm

End time: 8:30 pm

What went wrong?

- Did we do a good job estimating our team's velocity?
 - Yes, we all contributed to a realistic velocity estimate.
- Did we do a good job estimating the points (time required) for each user story?
 - Yes, we estimated a reasonable time to work on each story.
- Did each team member work as scheduled?
 - Yes, everyone did their part and contributed to the project.

What went right?

- Team roles and responsibilities were assigned clearly
- Project scope and user stories were well-defined
- Everyone participated in the initial discussion.

How to address the issues in the next sprint?

- How to improve the process?
 - Set meeting times earlier to avoid conflicts.
 - Keep communication more consistent outside of meetings.
- How to improve the product?
 - Document research more thoroughly.
 - Start drafting structure for the tool.

